

# Requesting Consideration for Change in Circumstances Guidelines

#### Overview

It is a condition of appointment to the Queensland General Medicine Advanced Training Network that successful applicants commit to the network for the duration of their training.

If circumstances affect your ability to comply with this condition, you can apply for special consideration.

Examples of reasons to seek special consideration include:

- Defer commencement on the network
- Defer return to general medicine training (dual trainees)
- Extended period away from training
- Change in planned hospital/term allocation

This guideline refers to the Queensland General Medicine Advanced Training Network process; trainees will also need to seek advice from their HHS HR unit and RACP separately.

The network recognises that trainees may need to defer training for various reasons including to commence dual training.

## Eligibility

These guidelines apply to:

- New applicants who have applied through the Queensland Health RMO Campaign and been offered a network position.
- Current network trainees, at any time during their advanced training

#### How to apply

Submit a statement confirming:

- Your name, address, email and phone number
- Details of your change in circumstances/reasons for your request to defer from the network
- Length of time you intend to defer from the network

You should ensure the network receives adequate notice of your intention to defer, and ideally prior to the annual RMO recruitment campaign in June.

Send the completed statement to the network at <u>Physician\_Training@health.qld.gov.au</u>.

Queensland Medical Specialty Training

## **More information**

Physician\_training@health.qld.gov.au

## **Decision and notification of outcome**

All applications for change in circumstances will be reviewed by the Physician Training Medical Director on a case-by-case basis and applicants will be notified of the outcome within ten working days. A network representative may contact you for further information regarding your request.

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