Qld Geriatric Medicine AT Application Guide

RMO and Registrar Campaign 2026

This document provides guidance on recruitment and selection processes for the **Queensland Geriatric**Medicine Advanced Training Pathway. It outlines the selection requirements for eligible applicants and includes specific directions for applicants preparing a suitable application.

Who is eligible to apply?

Registrars currently employed in Qld Health as Advanced Trainees in Geriatric Medicine or

New Applicants who:

Are in the process of completing the FRACP clinical examination and have an interest in Geriatric Medicine Have successfully completed the FRACP clinical examination (or sitting in 2025)

Are registered with the Medical Board of Australia (MBA) (General or Limited Registration).

How do I get started?

To apply for a position on the Qld Geriatric Medicine Advanced Training Pathway in Queensland in 2026 you will need to submit an online application via the Resident Medical Officers (RMO) and Registrars Campaign Queensland Health.

Queensland Health is responsible for and oversees the Queensland Geriatric Medicine Advanced Training Pathway, through which Registrars are recruited, selected and assisted with allocation to a Queensland Geriatric Medicine Advanced Training RACP accredited site.

Successful applicants will be selected and appointed by individual site directors taking into account each trainee's training requirements, facility preferences and the current clinical workforce demands. The training program emphasizes state-wide consistency and quality, in association with trainee equity, flexibility and choice.

Application portal

Geriatric Medicine Advanced Training Pathway applications must be submitted via the RMO Campaign 2026: www.careers.health.qld.gov.au/rmo

Key dates for the pathway

RMO and Registrar Campaign applications open	Mon 2 nd June 2025
RMO and Registrar Campaign applications close	Mon 30 th June 2025
Successful Shortlisted Applicants Notification	Friday 28 th July 2025
Geriatric Medicine Advanced Training 2026 - Interviews	Friday 15 th August 2025
Geriatric Medicine Advanced Trainees 2026 Placement Notification	Monday 25 th August 2025

If you miss the closing date of the RMO Campaign, you <u>may</u> still be able to apply for a position dependent on the number of applications and positions available.

Contact the Director of the Qld Geriatric Medicine Advanced Training Pathway Dr Shaun Pandy (07) 31395157 or email Shaun.pandy@health.gld.gov.au

Preparing Your Application

All applicants must apply via the RMO Campaign online application portal. Only applications via the RMO Campaign will be accepted. No hard copy applications will be accepted.

The online application captures information to assess your eligibility and suitability for selection. The purpose of this guide is to provide an explanation about the questions in the online application, so that you can prepare all necessary information and documentation before you begin your application.

Please ensure that you complete all required sections of the application. It is important that you give clear, concise, and relevant answers for all questions. If your application is found to be incomplete, it will not be processed. It is your responsibility to ensure that information contained in your application is complete and correct before submission.

Before you submit your application, please note the following:

Email is the primary method of communication - please ensure you carefully <u>check that the email address</u> <u>you provide in your application is correct</u>, and that it is an email account that you access regularly. The QGMAT Advisory Panel strongly recommends 12 months core training outside one of the Metro hospitals (PAH, TPCH, RBWH).

You are encouraged to introduce yourself to each Site Director of your 5 preferenced training sites during the application process and prior to an interview with the Qld GMAT Advisory Panel.

Submission of this application does not guarantee that you will be offered employment by a Queensland Health training site.

All successful new trainee applicants will be required to attend an interview with the Qld Geriatric Medicine Advanced Training Advisory Panel.

If your situation changes and you no longer require a training position, please withdraw your application by contacting the RMO Campaign Coordinator at RMO-Recruitment@health.qld.gov.au

Completing Your Application

Once applications open, click on the application portal link on the RMO Campaign website. If you have previously applied to a Queensland Health campaign, use your email address and password to start your 2026 application.

Note: most of the information and uploads provided in your previous application will populate to your 2026 application. Please check the information carefully.

Terms and Conditions

You must agree to the RMO Campaign terms and conditions, in order to submit an application.

Personal Details

Fill in your personal information including your:

- Current postal address (Australian or overseas)
- Contact telephone number (with area/country code as relevant)
- Valid email address (this email address will be used to send updates on the progress of your application and seek clarification when required).
- · Proof of identity documentation
- Evidence of vaccination requirements

Educational Details

You will need to provide details of your primary medical degree including where and when this was completed. New applicants will be required to **upload** evidence (electronic/scanned copies) of your primary medical qualification. You will also need to provide details of any additional academic qualifications relevant to your application.

Registration Details

You will need to identify your Medical Board of Australia (MBA) registration status, provide your registration number and specify the type of registration you hold (General, Limited or Provisional) and **upload** evidence of your registration.

You will also be asked to identify your last medical licensing (medical registration) authority, the country in which you completed your internship and the state/territory inwhich you completed year 12 (high school).

Employment Details

If you are currently a Queensland Health employee, you will be asked to provide details of your current employment including details of extended contracts, if applicable.

Other Details: Partner Location Consideration

Applicants who wish to be considered for partner location consideration will need to indicate this in their online application. Both applicants will be assessed independently for suitability for appointment. Partner location is subject to approval by individual Site Directors.

Employment History

You are required to provide details of your current and recent employment history. You are also required to **upload** your current Curriculum Vitae. Applicants are requested to use the Queensland Health CV template to assist with assessment of applications https://www.careers.health.qld.gov.au/medical-careers/resident-medical-officer-rmo-and-registrar-campaign/how-to-apply

The information you provide in your CV will be assessed during the application and selection process.

Part-time Positions

Queensland Health encourages and supports the implementation of flexible work practices including the provision of part-time employment and job-sharing arrangements. If you would like to be considered for a part-time training position it is recommended that you indicate this in your online application. Part-time positions are subject to availability and approval by individual Training Site Directors. It is important that you endeavour to share a part-time position with a trainee of equal experience and level of training.

Geriatric Medicine Pathway Applicants

To apply to the Pathway, you will need to answer, 'Yes' to "Are you applying for a position on the Queensland Geriatric Medicine Advanced Training Pathway?" and complete the subsequent questions, some of which will assist you in clarifying your eligibility to the Pathway.

Queensland Geriatric Medicine Advanced Training Pathway Are you applying for a position on the Queensland Geriatric Medicine Advanced Training Pathway? Please visit the Queensland Geriatric Medicine Advanced Training Pathway for eligibility, facility and application requirements before completing this section. * Yes No

FRACP clinical examination status

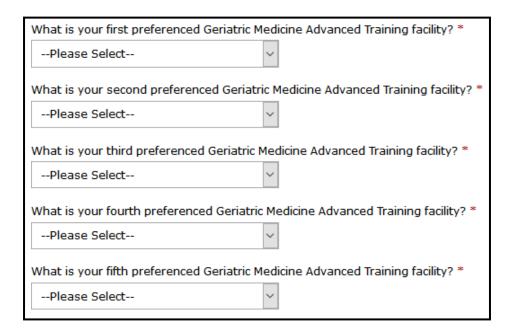
As an applicant you will be asked if you have passed the FRACP clinical exam and if so, you will be required to upload a copy of your exam results. If you answer "No" you will be asked if you intend to sit the exam in 2025.

Pathway rotation preferences

If you are currently a registrar on the Pathway, you will still be required to indicate your site preferences. Your site preferences will assist in determining specific rotations that you may require to complete for your training however it is not a guarantee of placement.

Preferences

You are required to preference an accredited training facility from the drop-down list. This list is NOT a guarantee of a position.



Referee Details

You will be required to nominate <u>two (2) Current Referees</u> (See specifications below), who will each be contacted to provide information about your relevant skills and experience. Information provided by your Referees will be used in conjunction with your application to determine your suitability for appointment to a Pathway position.

Once you complete the 'Referee' section of the online application, an automated email will be sent to your nominated referees. Your referees will be required to click on a reference link within the email and complete the reference. Once completed, the referee needs to click 'Submit' at the bottom of the page, for the form to be attached to your online application.

You are advised to inform Referees of your nomination before starting your RMO application and to ensure that they will not be on leave and so unable to complete your report.

You are required to nominate two specific Referees as follows:

Your current / immediate supervising consultant; and One other current supervising consultant.

Submitting Your Application

On completing all questions and successfully submitting your application, you will be sent aconfirmation email. Please note that your application will <u>NOT</u> be considered until <u>both of your referee reports</u> have been received and uploaded to your application. <u>It is the responsibility of the applicant NOT the referee to ensure that both referee reports have been uploaded to the application prior to the 6 July 25.</u>

Pathway Selection Process

All applications (Current and New) for the Queensland Geriatric Medicine Advanced Training Pathway will be initially assessed for completion, then the CV, Application and Referee reports will be assessed followed by a review by the Qld Geriatric Medicine Advanced Training Advisory Panel (QGMAT_AP). The panel is made up of the Qld Site Directors or their designee. For applicants who are in the process of completing their FRACP examination in 2025, interviews will be confirmed following the outcome the examination results.

Interviews

All applicants who have been successfully shortlisted will be required to attend an interview with the panel. The purpose of the interview is to provide expert advice, support and direction in the educational and training needs of each advanced trainee and to review suitable applicants for potential training positions.

Interviews will be conducted for the successful shortlisted applicants on the following date: Friday 15^{th} August 2025

The Medical Education Officer will notify all successful applicants on the 21 July 25 via email of the opportunity to attend an interview with the Advisory Panel. The Interviews will be held in person at The Prince Charles Hospital, Brisbane or via videoconference (choice of applicant).

Selection to a Training Site

As part of your online application, applicants will be asked to list their top 5 preferences to accredited training sites in Queensland.

Allocation to an accredited training site will be based on:

applicant's training site preferences; and

selection by the Site Directors, taking into consideration the needs of the trainee. Applicants need to make contact with the Site Director of each of their 5 preferenced training sites <u>prior</u> to the date of interview.

Notification to Successful Applicants

Successful applicants will receive confirmation of a position directly from the Director of the training site. If an applicant has not received a notification from a Director by **Monday 01.09.25** they should contact Dr. Shaun Pandy at Shaun.pandy@health.qld.gov.au.

Employment Contracts

The Health Service District / Hospital to which you are allocated will issue your letter of appointment and employment contract. All appointments are subject to routine Queensland Health pre-employment screening, including the *Pre-employment Structured Clinical Interviews* (PESCI) and criminal history checking. It is expected that appointments to specific Health Service Districts will occur at the conclusion of the recruitment phase in November 2024.

For Further Information

Please contact either the:

Director of Qld Geriatric Medicine Advanced Training - Dr Shaun Pandy - Shaun.Pandy@health.qld.gov.au

OR

Qld Geriatric Medicine Advanced Training Medical Education Officer Ms Margaret Morton - Margaret.Morton@health.qld.gov.au