

Registered Nurse & Midwife Graduate Program

Application Quick Reference Guide (QRG)

Before You Start

- Use the same candidate account used for your Expression of Interest (EOI).
- Allow up to one hour to complete the application.
- Have your academic transcript, cover letter, Unique Student Identifier (USI), Ahpra registration (if applicable), payroll number (if employed by Queensland Health), and visa details available.

Completing the Application

- Accept the Collection Notice to proceed.
- Review and update personal details through My Account if required.
- Enter current residential address and employment, registration, visa and identification details accurately.
- Provide qualification details, GPA, education provider, placement history, and work/volunteer experience.
- Applicants must have an eligible course completion date by 31 December 2026 for this recruitment round.

Preferences & Employment Information

- Select your profession (Nursing or Midwifery).
- Choose at least two Hospital and Health Service (HHS) preferences. HHS selections will only show if graduate positions are on offer.
- You may nominate additional HHS locations and indicate interest in rural and remote support arrangements.
- Self-assess your vaccination status; evidence is not required at application stage.
- Select your preferred employment commencement date.

Final Submission

- Upload only: (1) Cover Letter and (2) Academic Transcript (official or unofficial).
- Confirm both required documents have been uploaded.
- Submit the application before the closing date. Saving as a draft does not constitute submission.
- A confirmation email will be sent after successful submission, although delivery may take several hours.

Helpful Tips

- Use the Forgot Password link if you cannot access your account.

- USI refers to your Unique Student Identifier, not your student number.
- If your qualification or education provider is not listed, select the appropriate alternative option and manually enter details.
- If only one HHS interests you, select a second option to allow completion of the form.

Dual professional applications

To apply for both professions, please follow the steps below:

- Click the link provided in the **Invitation to Apply** email you received.
- Select **Register Now** and create a new account using a different email address from the one associated with your current application.
- Once your new account has been created, click **Continue to Your Profile**. You will be redirected to the login page.
- Log in using your **new account details** and complete an application for the second profession.

Please note:

- You are not required to provide additional referee details, as your references will be linked to both applications in the background.
- Both applications will be progressed to the Hospital and Health Services you have nominated for consideration.
- Please use an email address that you will have access to for the next 12 months.
- We do not recommend using your student email address, as some universities do not provide ongoing access after graduation.

More information

- For more information on the program, key dates, events, and HHS contact details, please visit [Registered Nurse and Midwife Graduate Program](#)