

## Special Consideration

### Overview

Network trainees are expected to commit to prospectively allocated training programs and placements for the duration of their basic training (up to 3 years). If special circumstances affect your ability to comply with this, you can apply for special consideration and seek an alternate arrangement. You must contact your Network Rotation Coordinator (NRC) in the first instance to make the request and discuss the process and possible options. You must be able to demonstrate exceptional circumstances for consideration, such as significant and extreme personal hardship.

### Eligibility

These guidelines apply to:

- New applicants that have lodged their RMO Campaign application by the official closing date. Late applications will not be accepted
- Current network trainees at any time during their training period

### How to apply

If you wish to seek special consideration, you must in the first instance contact your NRC to discuss your situation and request. You must then submit the following documentation:

1. Contact details – name, address, email, and phone number
2. A Queensland statutory declaration that:
  - indicates your training status i.e. new to the network or a current trainee
  - outlines the details of your potential for hardship
  - lists the documents you will provide to support your request for special consideration
  - Download the [Queensland statutory declaration](#) (these can also be obtained from any Australia Post Office).
3. Certified copies of documentary evidence to support your request eg:
  - Medical certificate/s or other supporting documentation stating what the exceptional compassionate grounds or other exceptional reasons are
  - A second Queensland statutory declaration by a person other than yourself
  - Family members cannot witness or sign any declarations or certify any documents.

Completed special consideration applications **must** be submitted to the Physician Training Network Medical Director via email: [Physician\\_Training@health.qld.gov.au](mailto:Physician_Training@health.qld.gov.au)

## Decision and notification of outcome

After you have lodged your request for special consideration, a network representative may contact you for further information regarding your request. If your request is sensitive in nature, you can request that this be treated confidentially at which point your identifying details will be withheld from all but the chair of the reviewing panel.

Requests for special consideration will be reviewed by a panel of the Network Medical Directors and Network Rotation Coordinators on a case-by-case basis and you will be notified of the outcome in writing with rationale within 5 business days.

You can appeal the decision of the panel. Appeals will be heard by the Physician Training Oversight Committee (PTOC). Outcomes as determined by the PTOC will be considered final.

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