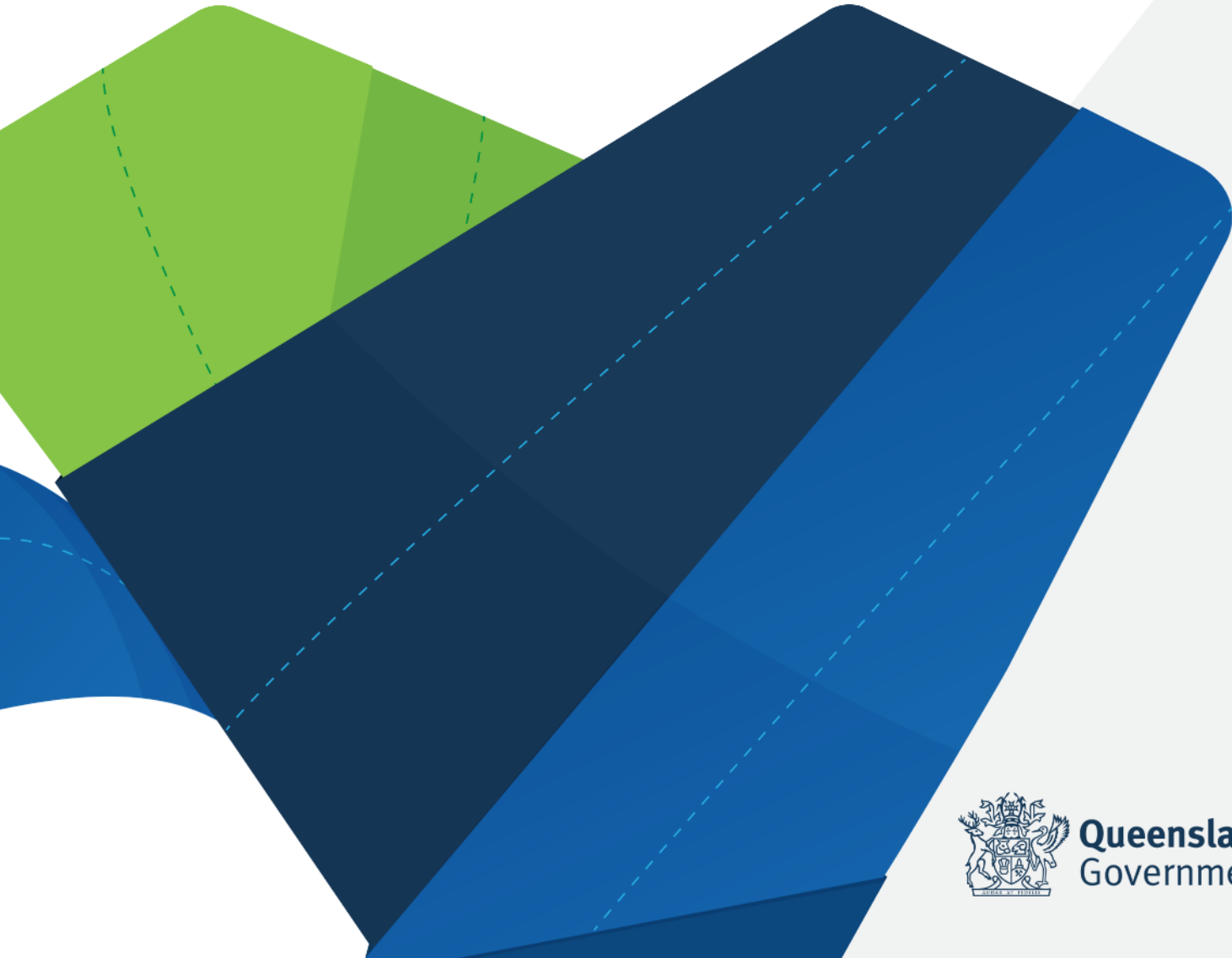


Application Portal User Guide

Intern2026



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Application Portal

To commence your application online please apply through the [application portal](#) on the Intern recruitment website and click on **'online portal'** link.

There are different application times depending on the type of internship you want to do.

Applications for the 2026 Queensland Rural Generalist Pathway will open on **Monday 10 March 2025** and close on **Monday 24 March 2025**.

Applications for the 2026 general intern campaign will open on **Tuesday 6 May 2025** and close on **Thursday 5 June 2025**.

To apply, you must use the [online portal](#). We only accept applications on the specified dates.

Login to the application portal here

Preview Application form

Before commencing your application, you may view the questions you will be required to complete and the type of documentation you may be required to upload by clicking on **'Preview Application Form'**. A supporting documentation checklist can be found in the appendix of the [application guide](#).

Home Position Status Report My Applications Login Help

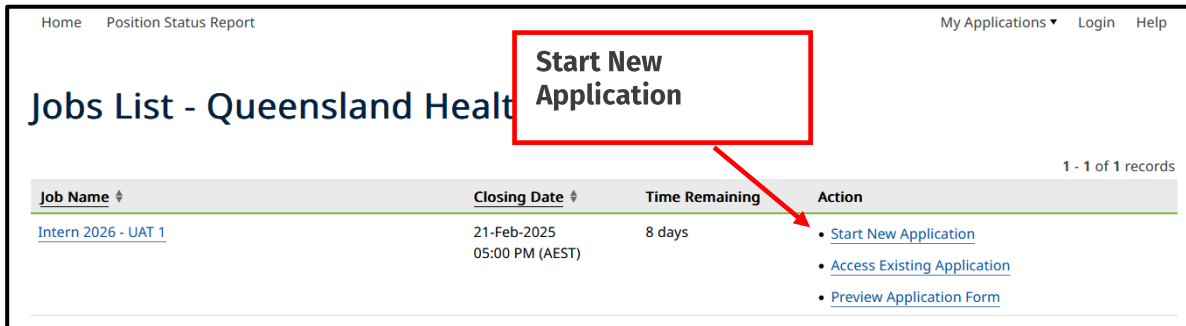
Jobs List - Queensland Health

1 - 1 of 1 records

Job Name	Closing Date	Time Remaining	Action
Intern 2026 - UAT 1	21-Feb-2025 05:00 PM (AEST)	8 days	<ul style="list-style-type: none">Start New ApplicationAccess Existing ApplicationPreview Application Form

Commence Application

Click on **'Start New Application'**



Home Position Status Report My Applications Login Help

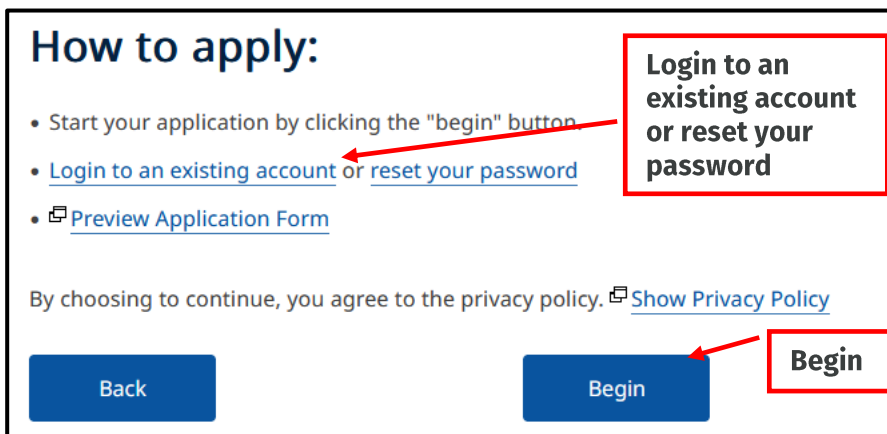
Jobs List - Queensland Health

1 - 1 of 1 records

Job Name	Closing Date	Time Remaining	Action
Intern 2026 - UAT 1	21-Feb-2025 05:00 PM (AEST)	8 days	<ul style="list-style-type: none">Start New ApplicationAccess Existing ApplicationPreview Application Form

If you applied through the intern campaign in previous years, please use the same login details. Click on **'Login to an existing account'**, or if you forgot your password click on **'reset your password'**

If you haven't applied through the intern campaign last year, please click on **'Begin'**



How to apply:

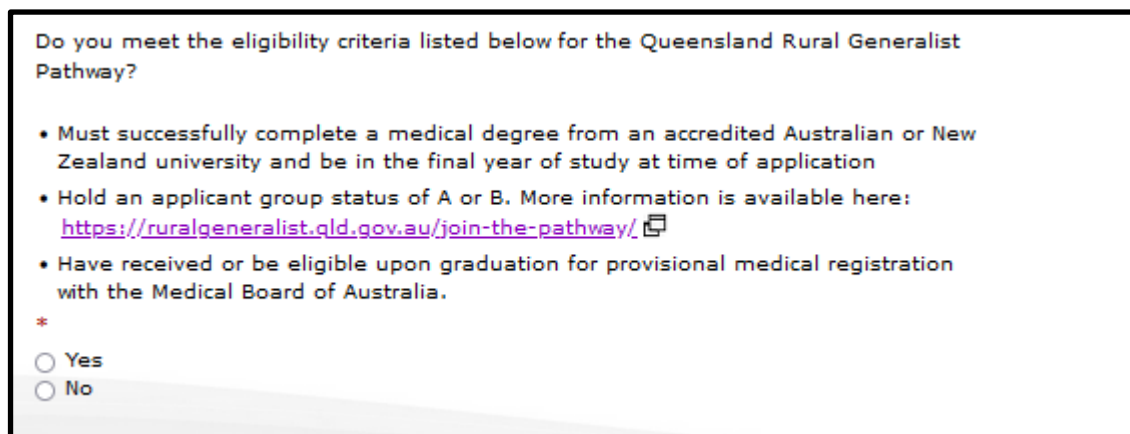
- Start your application by clicking the "begin" button
- [Login to an existing account](#) or [reset your password](#)
- [Preview Application Form](#)

By choosing to continue, you agree to the privacy policy. [Show Privacy Policy](#)

[Back](#) [Begin](#)

Note: If you applied through the intern campaign last year you do not need to register again.

Note: If you are applying to the Queensland Rural Generalist Pathway campaign you will be required to complete a pre-application form to ensure you are eligible to apply to this pathway.



Do you meet the eligibility criteria listed below for the Queensland Rural Generalist Pathway?

- Must successfully complete a medical degree from an accredited Australian or New Zealand university and be in the final year of study at time of application
- Hold an applicant group status of A or B. More information is available here: <https://ruralgeneralist.qld.gov.au/join-the-pathway/>
- Have received or be eligible upon graduation for provisional medical registration with the Medical Board of Australia.

*

Yes

No

Registration process for new applicant

Click on **'Begin'**, after clicking **'Begin'**, you will then be directed to the login page as detailed below, click on **'click here to register'**, you will then be directed to the registration page as detailed below: To proceed with your application, you must click **'Save and Next'**. By choosing this you agree to the private policy/terms and conditions regarding your intern application.

How to apply:

- Start your application by clicking the "begin" button.
- [Login to an existing account](#) or [reset your password](#)
- [Preview Application Form](#)

By choosing to continue, you agree to the privacy policy. [Show Privacy Policy](#)

[Back](#) [Begin](#)

Login

Forgot password? [click here to reset your password](#)

Email

Password

[Cancel](#) [Login](#)

New user? [click here to register](#)

Registration Process

Intern 2026 - UAT 1

* Denotes a mandatory question

Please [login](#) to your account if you have already registered

Title	First Name *	Initial	Last Name *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Your Email Address *	Confirm Your Email Address *
<input type="text"/>	<input type="text"/>

The State You Reside In *	If other, please specify
<input type="text"/>	<input type="text"/>

Please choose your preferred time zone *

Information entered on this step can only be managed by accessing your profile as a logged in candidate.

By choosing to continue, you agree to the privacy policy. [Show Privacy Policy](#)

<input type="button" value="Cancel"/>	<input type="button" value="Save and Next"/>	<input type="button" value="Save and Next"/>
---------------------------------------	--	--

Note: Throughout the application process a red asterisk (*) denotes a mandatory question – which must be completed to proceed. Also, **DO NOT** use CAPS lock when registering, please use **Title case only**.

- Complete this page by entering in the relevant information in each field.
- Once you have completed all mandatory fields, click on '**Save and Next**' to proceed to the next screen

You will then be directed to the following registration process screen:

Home Position Status Report My Applications Login Help


Registration Process

i Message

- Registration Process saved successfully

Registration completed. Please check your inbox for next steps.

Confirm your email address

 medrecruit@nga.net.au
To: You

Thank you for registering your details.

Please click [here](#) to set a password to access your account and manage your applications.

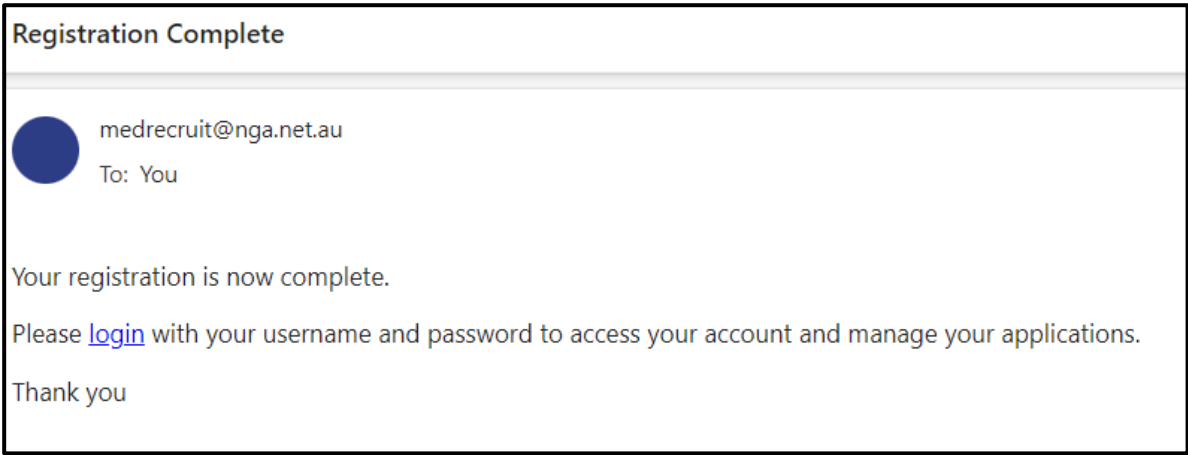
Thank you.

Set Password

Password

Confirm Password

You will receive an email from the email address medrecruit@nga.net.au with subject: confirm your email address and asked to set a password.

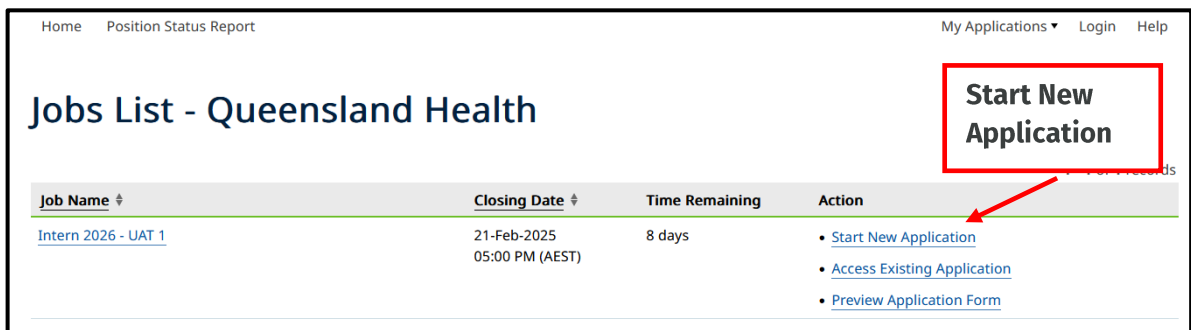


Once you have set your password, you will receive an email from the email address medrecruit@nga.net.au with subject: registration complete and asked to login.

Note: If you are unable to locate the email from medrecruit@nga.net.au please check your junk folder of your email.

Take careful note of your username and password for future access to your application.

Note: For pre-existing applicants, to commence a new application, click **'Start New Application'**

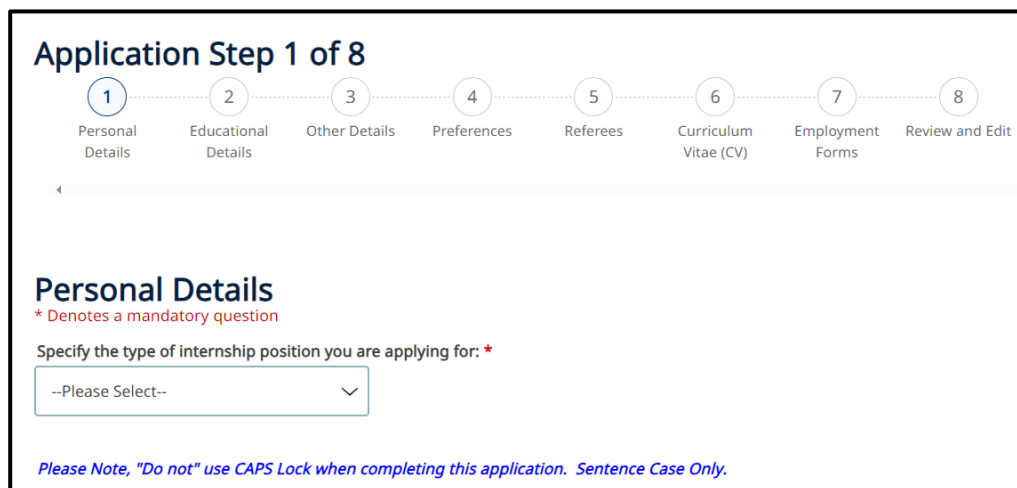


Starting the application

Once you complete the registration page, you will proceed to the start of the application process.

STEP 1 – Personal Details

Personal Details Screen:



Application Step 1 of 8

1 Personal Details 2 Educational Details 3 Other Details 4 Preferences 5 Referees 6 Curriculum Vitae (CV) 7 Employment Forms 8 Review and Edit

Personal Details
* Denotes a mandatory question

Specify the type of internship position you are applying for: *

--Please Select--

Please Note, "Do not" use CAPS Lock when completing this application. Sentence Case Only.

*Note: Complete the above page by entering the relevant information in each field. Once you have completed all mandatory fields, click **'Save and Continue'** to proceed to the next screen.*

Information required:

- Personal details (name, date of birth, gender)
- Address details
- Contact phone number
- Email address
- Applying to the Aboriginal and Torres Strait Islander Intern Allocation Initiative (if relevant, Applicant Groups A and B eligible)
- University student number
- Intern Placement Number – AHPRA (**International Medical Graduates should enter NA**)
- Citizenship/Residency Status (type of visa if relevant)

Supporting documentation required:

- Visa (if relevant)
- Visa Entitlement Verification Online (VEVO) consent form (if relevant)

Note: A VEVO check shows the visa status and entitlements associated with some visa holders, such as work or study rights. A visa is a form of permission for a non-citizen to enter transit or remain in a particular country.

Note: If you wish to apply for the Aboriginal and Torres Strait Islander Intern Allocation Initiative, available to applicant group A and B candidates, please answer 'Yes' to the question in the personal details section and provide the relevant information. For further information about the Initiative please refer to the [application guide](#).

Complete this page by entering the relevant information in each field.

Once you have completed all mandatory fields, click '**Save and Continue**' to proceed to the next screen.

STEP 2 – Educational Details

You will be directed to the following Educational Details screen:

Application Step 2 of 8

1 Personal Details 2 Educational Details 3 Other Details 4 Preferences 5 Referees 6 Curriculum Vitae (CV) 7 Employment Forms 8 Review and Edit

Educational Details

* Denotes a mandatory question

Where did you/will you obtain your primary medical qualification? *

Australia (including AMC Accredited campuses - Monash Malaysian and UQ Oschner)

New Zealand

Other

Where did you/will you complete your Australian primary medical qualification? *

Griffith University

Title of the medical qualification you will complete (or have completed): *

Doctor of Medicine (MD)

Have you completed your medical qualification? *

Yes

Complete the above page by entering the relevant information in each field. Once you have completed all mandatory fields, click **'Save and Continue'** to proceed to the next screen.

Information required:

- Medical School details
- Country of Qualification (if outside of Australia and New Zealand)
- Date able to commence employment if not able to start by January 2026
- If interested in commencing your internship early
- Jurisdiction where you undertook secondary schooling
- Queensland Rural Generalist Pathway, (QRGP) application selection criteria (if applying for the pathway)

Supporting documentation required:

- AMC documentation (international medical graduates only)
- Medical degree (if complete)

STEP 3 – Other Details

You will then be directed to the following Other Details screen:

Other Details

** Denotes a mandatory question*

For Applicant Group A candidates only.

Only Group A applicants are eligible to apply for these processes. If an applicant other than a Group A applies, their application will be deemed invalid and will not be considered.

General Intern Candidates: For further information regarding Special Consideration or Joint Ticket, please check the [Intern application guide](#).

Queensland Rural Generalist Pathway Candidates: For further information regarding Special Consideration or Joint Ticket, please check the [Queensland Rural Generalist Pathway website](#) .

Are you applying for: *

Joint Ticket

Special consideration

Not applying for Joint Ticket / Special consideration

Complete the above page by entering the relevant information in each field. Once you have completed all mandatory fields, click **'Save and Continue'** to proceed to the next screen.

Note: Only 'Applicant Group A' and 'Applicant Group C' will have the following screen appear, other applicant groups will have a note on the screen advising they are not required to provide information at this step, please **'Save and Continue'** and proceed through to the next screen.

Note: Even though this screen will appear for 'Applicant Group C', only 'Applicant Group A' are eligible to apply for special consideration or joint ticket. If an applicant other than an 'Applicant Group A' applies, their application will be deemed invalid and will not be considered.

- ONLY 'Applicant Group A' are to select 'Joint Ticket' or 'Special Consideration' (if applying for one of the above), whereas 'Applicant Group C' should select **'Not applying for Joint Ticket/Special consideration/'** and click **'Save and Continue'** to proceed to the next screen.
- Applicant Group A candidates applying for JT/SC and have preferenced an oversubscribed hospital will receive an email soon after the close of applications with instructions on how to supply supporting documentation for your application.

For further information about applying for a Joint Ticket, Special Consideration please refer to the [application guide](#).

STEP 4 – Preferences

You will be directed to the following preferences screen:

Preferences

Note: Each preference must contain a different number allocation between 1-20.

Note: Please ensure that you preference Mt Isa Hospital and Redland Hospital as your 19th & 20th preferences, as these facilities have already been filled through the Queensland Rural Generalist Pathway campaign.

Note: Applicants may amend preferences multiple times prior to the campaign close date.

For more information about the Facilities refer to the [Intern campaign website](#).

Please indicate your facility preferences from highest to lowest, number 1 being the most preferred hospital you wish to work at: *

Not Preferred	▼
Bundaberg Hospital	
Not Preferred	▼
Caboolture Hospital	
Not Preferred	▼
Cairns Hospital	
Not Preferred	▼
Gold Coast Hospital	
Not Preferred	▼
Hervey Bay Hospital	
Not Preferred	▼
Ipswich Hospital	
Not Preferred	▼
Logan Hospital	
Not Preferred	▼
Mackay Base Hospital	
Not Preferred	▼

Mater Health Services
 ▾

Mt Isa Hospital
 ▾

Princess Alexandra Hospital
 ▾

Queen Elizabeth II Jubilee Hospital
 ▾

Redcliffe Hospital
 ▾

Redland Hospital
 ▾

Rockhampton Base Hospital
 ▾

Royal Brisbane and Women's Hospital
 ▾

Sunshine Coast University Hospital
 ▾

The Prince Charles Hospital
 ▾

Toowoomba Hospital
 ▾

Townsville University Hospital

Complete the above page by entering the relevant information in each field. Once you have completed all mandatory fields, click **'Save and Continue'** to proceed to the next screen.

Complete this page by preferencing the available primary allocation centres from 1-20 in the order you desire; with 1 being your highest preference and 20 being your lowest preference. All primary allocation centres must be preferenced to proceed with your application.

After preferencing, you will need to answer two questions.

1. Outline some of your key skills, experiences and/or personal qualities and explain how you might uniquely fulfil the role and contribute to the organisation and it's culture.
2. What are the clinical experiences you want to pursue in your intern year?

Once you have entered the relevant information in each field, click **'Save and Continue'** to proceed to the next screen.

Note: For more information about [facility information](#), refer to the intern recruitment website.

Position Status Report

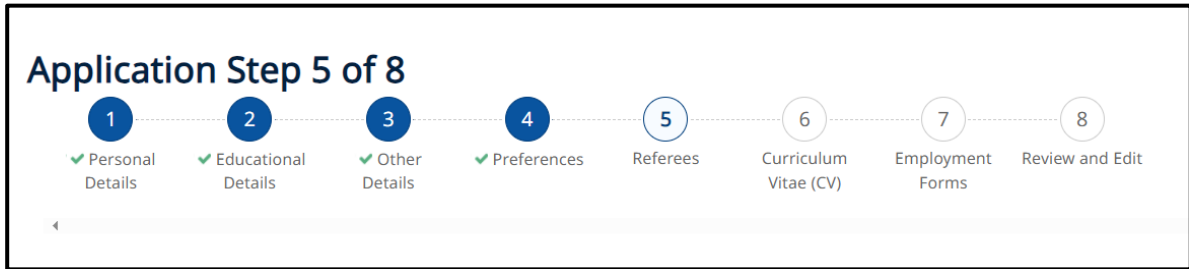
To help you make an informed decision when preferencing your facilities, refer to the Position Status Report (PSR) by clicking on the **'Position Status Report'** Link on the left-hand side at the top of the page, the report will show in real time how many applicants have preferenced a specific facility as their 1st preference. The report will look similar to the one shown below.

Note: The 'Position Status Report' link will also be available via the [application portal](#) on the intern recruitment website. Click on **'online portal'**, you will see to the left of the screen the **'position status report'** link.

Position Status Report			
Facility Name	Total Intern Positions	Total Group A Interns Applied	Group B - Group D Interns Applied
Bundaberg Hospital		0	0
Caboolture Hospital		0	0
Cairns Hospital		0	0
Gold Coast Hospital		0	0
Hervey Bay Hospital		0	0
Ipswich Hospital		0	0
Logan Hospital		0	0
Mackay Base Hospital		0	0
Mater Health Services		0	0
Mt Isa Hospital		0	0
Princess Alexandra Hospital		0	0
Queen Elizabeth II Jubilee Hospital		0	0
Redcliffe Hospital		0	0
Redland Hospital		0	0
Rockhampton Base Hospital		0	0
Royal Brisbane and Women's Hospital		0	0
Sunshine Coast University Hospital		0	0
The Prince Charles Hospital		0	0
Toowoomba Hospital		0	0
Townsville University Hospital		0	0

STEP 5 – Referees

You will then be directed to the following referee's screen:



Note: Two Referee details must be provided.

Referees must be able to comment on your professional relationship, clinical skills & knowledge base, professional & ethical behaviour, communication & interpersonal skills, teaching & learning, leadership & teamwork, employability.

Referees cannot be a personal friend.

For applicant group A candidates, after you press save and continue on this page, your nominated referees will not be sent an auto email requesting a reference. However, hospitals may contact your referees at a later date if they require further information.

For all other applicants, nominated referees will be automatically sent an email when you 'save and continue' at the bottom of this page. You must ensure you have referee approval prior to proceeding. You will receive an email when each completed referee report is received and you are responsible for following up with your referees to ensure the referee report is submitted in a timely manner

Your application may not be considered by facilities if you do not have two completed referee reports.

Note: Any amendments to your referee's email address on this page will delete any reports previously uploaded. These reports cannot be retrieved and your referee/s will be asked to submit a new reference for you.

Referee reports are due no later than Tuesday, 24 June 2025.

Referee requirements can be found on the [Intern Application Guide](#).

Referee Details *

Referee 1	
Title:*	<input type="text" value="f"/>
First Name:*	<input type="text" value="f"/>
Last Name:*	<input type="text" value="f"/>
Position Title:*	<input type="text" value="f"/>
Health Care Facility/University:*	<input type="text" value="f"/>
Telephone: (including area code/country code if applicable)*	<input type="text" value="f"/>
Country:*	<input type="text" value="f"/>
Email Address: (Organisational email address is preferred)*	<input type="text" value="fdfg@sga.com"/>

Referee 2	
Title:*	<input type="text" value="t"/>
First Name:*	<input type="text" value="g"/>
Last Name:*	<input type="text" value="h"/>
Position Title:*	<input type="text" value="h"/>
Health Care Facility/University:*	<input type="text" value="h"/>
Telephone: (including area code/country code if applicable)*	<input type="text" value="hh"/>

Complete this page by entering your two nominated referees. Prior to selecting **'Save and Continue'**, ***please ensure you have contacted your referees and they have consented to supplying you with a reference.***

Note: Referees cannot be a personal friend. They must be able to comment on your:

- Professional relationships
- Clinical skills and knowledge
- Professional and ethical behaviour
- Communication and interpersonal skills
- Teaching and learning
- Leadership and teamwork
- Employability

For **'Applicant Group A'**, after you press **'Save and Continue'**, your nominated referees will **not**, be sent an auto email requesting a reference. However, facilities may contact your referees at a later date if they require further information.

For **'Applicant group B, C & D'**, nominated referees **will** be automatically sent an email when you press **'Save and Continue'** at the bottom of this page. You must ensure you have referee approval, and your referee email address is correct prior to proceeding.

For **'Applicant group B, C & D'** your application may not be considered by facilities if you do not have two completed referee reports. You will receive an email when each completed referee report is received. It is your responsibility for following up with your referees to ensure the referee reports are submitted in a timely manner.

STEP 6 – Curriculum Vitae

You will be directed to the following Curriculum Vitae screen:

Application Step 6 of 8

1 Personal Details ✓
2 Educational Details ✓
3 Other Details ✓
4 Preferences ✓
5 Referees ✓
6 Curriculum Vitae (CV)
7 Employment Forms
8 Review and Edit

Curriculum Vitae (CV)

* Denotes a mandatory question

Upload your current Curriculum Vitae (CV):
You may *choose* to use the [Queensland Health Medical practitioner CV template](#) *

No file chosen

Current File: [Test-CV_26926_20220214.pdf](#)

Complete the above page by entering the relevant information in each field. Once you have completed all mandatory fields, click **'Save and Continue'** to proceed to the next screen.

Complete the above question and upload your Curriculum Vitae

Note: the Queensland Health Medical Practitioner CV template is not mandatory. If you wish to use the CV template and you are unable to complete some of the sections, please leave them blank. If you do not wish to use the template, please provide a copy of your current CV.

STEP 7 – Employment Forms

You will be directed to the following Employment Forms screen:

Application Step 7 of 8

1 Personal Details ✓ 2 Educational Details ✓ 3 Other Details ✓ 4 Preferences ✓ 5 Referees ✓ 6 Curriculum Vitae (CV) ✓ 7 Employment Forms 8 Review and Edit

Employment Forms

* Denotes a mandatory question

General Criminal History Check

Note: Queensland Health undertakes a General Criminal History Check on all persons prior to being appointed for general employment, permanently or when the period of employment will exceed three (3) months. An Employment screening consent form for a General Criminal History Check is required to initiate this process.

Please download the [General Criminal History Check consent form](#) , and print. Complete the printed form, sign and upload to your application: *

No file selected.

Current files: [New CHC_34009_20220215.pdf](#)

Mandatory Vaccinations

Note: For information and evidence requirements of vaccine preventable diseases (VPDs), please refer to the [Mandatory Vaccinations](#) page.

Have you obtained vaccination or non-susceptibility against all of the following: Hepatitis B, Measles, Mumps, Rubella (MMR); Pertussis and Varicella? **(serology of Pertussis is not acceptable, record of dTpa vaccination within the past 10 years is required) ***

Yes
 No

Upload a copy of the [VPD evidence certification form](#) or [VPD evidence form](#) with relevant attachments:

Acceptable VPD evidence can be found [here](#)

If using the VPD evidence form, Employees can use their immunisation history statement as evidence. This is available from the Australian Government through:

- Immunisation history statement from the Australian Immunisation Register (call 1800 653 809)
- Immunisation history statement (from your regular healthcare provider or MyGov).

**For overseas applicants, local documents issued by equivalent overseas authorities can be accepted. **

No file selected.

All new employees who will be working in clinical areas in a Queensland Health facility must be assessed for their risk of tuberculosis (TB) using the relevant TB risk assessment process.

Download the [Tuberculosis Risk Assessment Questionnaire for workers in clinical areas](#) and print. Complete the printed questionnaire, sign and upload to your application: *

No file selected.

Proof of Identity

As per the [Recruitment and Selection Policy](#), 'proof of identity' documents must be provided. All documents must be current and must include at least one type of photographic ID and identification that contains a signature and date of birth.

Primary Identification:

• Current passport, if you do not have a passport, you can supply the following:

- Birth Certificate plus Australian drivers licence **OR**
- Birth Certificate plus Australian student photo ID card **OR**
- Birth Certificate plus Proof of age card

Secondary Identification:

• Australian drivers licence, Australian student photo ID, Australian proof of age card, Birth certificate, Australian citizenship certificate, Medicare card, Utility bill (e.g. water, gas, electricity), Pension concession card or Health care card, Working with children check (Blue Card), NDIS card

Please note: all identification documentation must be certified by either: Justice of the Peace, Commissioner of Declaration, Barrister, Solicitor, or notary public. Prior to receiving an offer of employment all appointments are subject to a mandatory pre-employment check conducted by the recruiting facility, which may include a request for additional information or verification of information supplied in your application.

*For overseas applicants, local documents issued by equivalent overseas authorities can be accepted.

Do you have a current passport? *Please check the passport upload is current.* *

Yes

No

Upload the photo identification and bio/personal details pages of your passport: *

Browse...

No file selected.



Current File: [Test Marriage Certificate - PDF11.pdf](#)

Applicants must also upload **two** other forms of identification as one document. Please refer to secondary documents listed above.

Additional ID document upload 1: *

Browse...

No file selected.



Current File: [zaedeeee_34015_20220214.jpg](#)

Complete the above page by entering the relevant information in each field. Once you have completed all mandatory fields, click **'Save and Continue'** to proceed to the next screen.

Complete the questions and upload documents as requested.

Supporting documentation required:

- Criminal History Consent Form – The Director-General of Queensland Health requires all people recommended for appointment to Queensland Health to be subject to a pre-appointment criminal history check
- Mandatory vaccinations – Evidence that you are vaccinated against or not susceptible to the specified vaccine preventable diseases (VPD) is required.
- Identification – all new employees are required to provide proof of identify as part of the recruitment process. Refer to the Documentation Checklist in the appendix section in the Intern [Application Guide](#).

STEP 8 – Review and Edit

You will be directed to the **'Review and Edit'** screen:

Application Status: Complete but not Submitted

Your application is now complete.
Click the **Submit Application Now** button to submit your application.

Submit Application Now

1 2 3 4 5 6 7 8

✓ Personal Details ✓ Educational Details ✓ Other Details ✓ Preferences ✓ Referees ✓ Curriculum Vitae (CV) ✓ Employment Forms Review and Edit

[Print Friendly Version](#)

Status: Complete

Step 1 - Personal Details **Edit**

Question 1.1 Specify the type of internship position you are applying for: * Response Provided

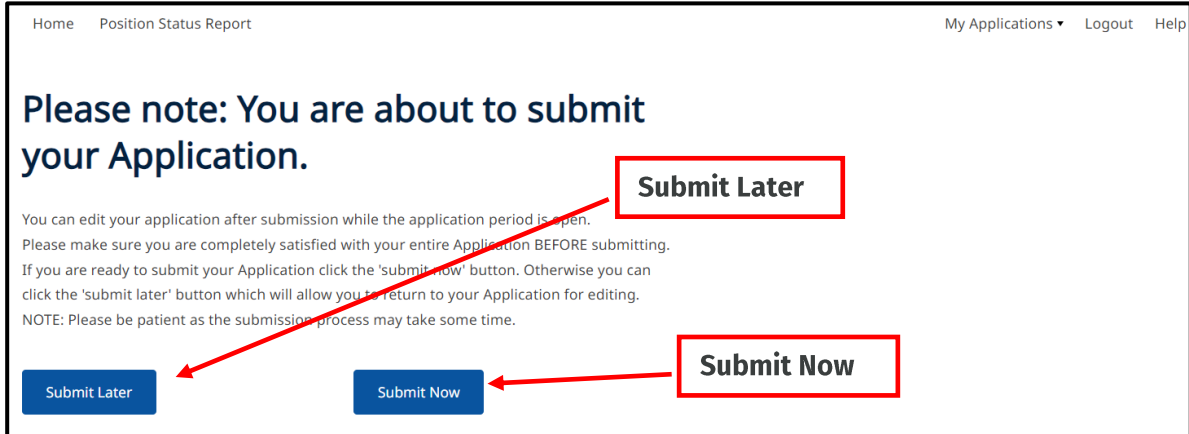
The breadcrumb trail will show a tick for each section once you have completed it. If a section does not have a tick, you will need to go back to that page and review the information you have entered.

Review your application and if you need to make any changes click on the **'Edit'** button. Remember to click **'Save and Continue'** when you have completed each edited section.

Once you are ready to submit your application, click **'Submit Now'** button, this can be located at the top of your screen (as per image above), or at the bottom of your screen (as per image below).

Submitting your application

You will be directed to the following screen:



Once you are ready to submit your application, click on **'Submit Now'**

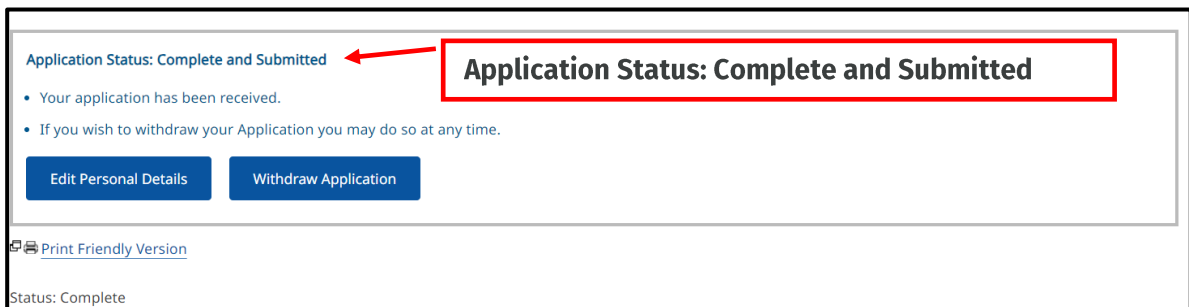
If you want to save your application and submit later, click on **'Submit Later'**

Note: For your application to be considered you will need to ensure you complete and submit your application by the intern recruitment closing date.

Note: After application submission, you can edit your application up until the **closing date**. Refer to **'Accessing Existing Application'** section in this manual for instructions on how to do this.

Note: If you require to make changes to your intern application prior to the application closing date, please login and edit your application, **do not withdraw your application, and commence a new application with a new email address.**

Once you have clicked on **'Submit Now'** you will be directed to the following page:



If your application has been successfully submitted, the **'Application Status: Complete and Submitted'** will appear at the top of your page (as per image above).

Note: Confirmation of your application submission will also be sent to the email address you have registered with. The email sent by the system will come from email address medrecruit@nga.net.au. If unable to locate the email in your inbox please check your junk box.

Printing a copy of your application

From this page, you can print a copy of your completed application by clicking on the **'Print Friendly Version'** link as show below:



Withdrawing your application

You can withdraw your application at any stage by clicking on the **'Withdraw Application'** button as show below.

Note: Applications can only be reinstated prior to the intern application **closing date**. To do this, contact the Intern Campaign Coordinator at Intern-Recruitment@health.qld.gov.au.

Note: If you require to make changes to your intern application prior to the application closing date, please login and edit your application, **do not** withdraw your application, and commence a new application with a new email address.

Note: if you withdraw your application after the closing date, you will **not** be considered for any further intern positions in Queensland via the 2026 Intern Recruitment campaign.



Accessing your existing application

You can make changes to your existing application up until the intern application **closing date**.

To do this, 'Login' to the application portal, click 'My Applications' and then click 'Edit Application' as shown below.

Home Position Status Report **My Applications** My Applications Login Help

Jobs List - Queensland Health

1 - 1 of 1 records

Job Name	Closing Date	Time Remaining	Action
Intern 2026 - UAT 1	21-Feb-2025 05:00 PM (AEST)	8 days	<ul style="list-style-type: none">Start New ApplicationAccess Existing ApplicationPreview Application Form

Home Position Status Report My Applications Logout Help

My Applications

JobRef - Job Name	Application Date	Job Status	Application Status	Action
Intern 2026 - UAT 1 - Intern 2026 - UAT 1	10-Feb-2025	Open Until: 21-Feb-2025 05:00 PM (AEST)	Submitted	<ul style="list-style-type: none">View my application summaryEdit Application

You will need your login details (i.e. your email address and password) ready. If you have forgotten your password, proceed to the login screen and reset your password.

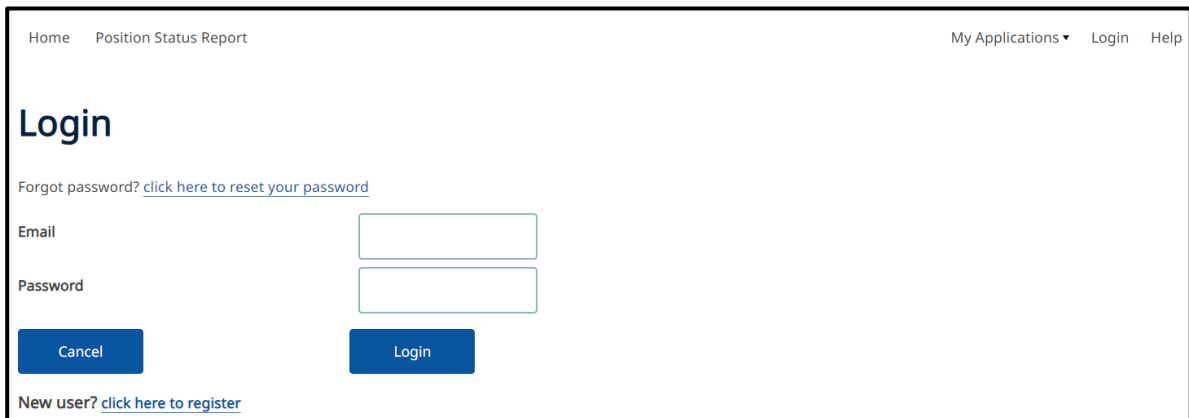
Note: If you require to make changes to your intern application prior to the application closing date, please login and edit your application, **do not** withdraw your application, and commence a new application with a new email address.

Editing your application after the intern application closing date

Once the intern applications have closed, you will only be able to edit the following details of your application:

- Contact details
- Unique Identification number
- Referee details
- Curriculum Vitae
- Criminal history form
- Vaccine preventable diseases (VPDs) evidence

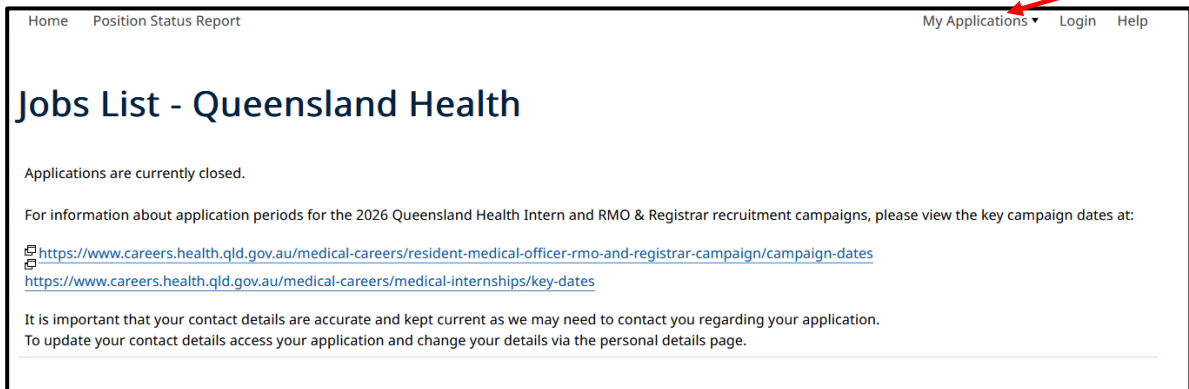
To do this, access your application by clicking on **'Login'** and enter your login details (i.e. your email address and password).



The screenshot shows the 'Login' page of the application portal. At the top, there are navigation links: 'Home', 'Position Status Report', 'My Applications', 'Login', and 'Help'. The main heading is 'Login'. Below it, there is a link for 'Forgot password? click here to reset your password'. There are two input fields: 'Email' and 'Password'. Below the input fields are two buttons: 'Cancel' and 'Login'. At the bottom, there is a link for 'New user? click here to register'.

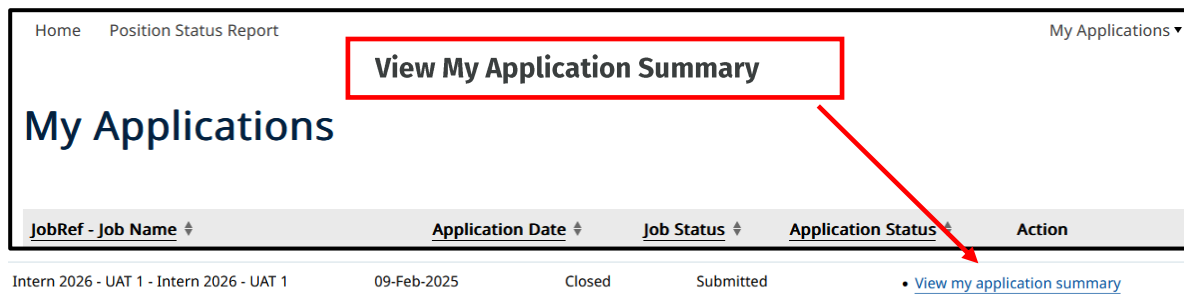
Once you have logged into your application, click **'My Applications'**

My Applications



The screenshot shows the 'Jobs List - Queensland Health' page. At the top, there are navigation links: 'Home', 'Position Status Report', 'My Applications', 'Login', and 'Help'. The main heading is 'Jobs List - Queensland Health'. Below it, there is a message: 'Applications are currently closed.' There is a link for 'For information about application periods for the 2026 Queensland Health Intern and RMO & Registrar recruitment campaigns, please view the key campaign dates at:'. There are two links: <https://www.careers.health.qld.gov.au/medical-careers/resident-medical-officer-rmo-and-registrar-campaign/campaign-dates> and <https://www.careers.health.qld.gov.au/medical-careers/medical-internships/key-dates>. There is a message: 'It is important that your contact details are accurate and kept current as we may need to contact you regarding your application. To update your contact details access your application and change your details via the personal details page.'

Click **'View my application summary'**

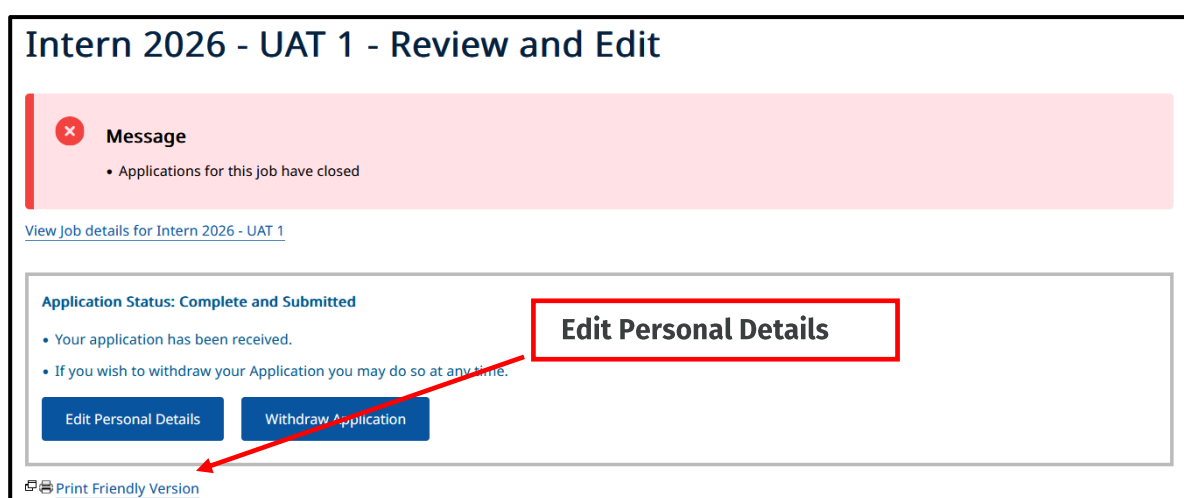


Home Position Status Report My Applications ▾

My Applications

JobRef - Job Name ▾	Application Date ▾	Job Status ▾	Application Status ▾	Action
Intern 2026 - UAT 1 - Intern 2026 - UAT 1	09-Feb-2025	Closed	Submitted	• View my application summary

Click **'Edit Personal Details'**



Intern 2026 - UAT 1 - Review and Edit

Message
• Applications for this job have closed

[View Job details for Intern 2026 - UAT 1](#)

Application Status: Complete and Submitted

- Your application has been received.
- If you wish to withdraw your Application you may do so at any time.

[Edit Personal Details](#) [Withdraw Application](#)

[Print Friendly Version](#)

Remember to click **'Save and Continue'** on any changes you make, and logout once completed.

Note: It is important that your contact details are accurate and kept current as we may need to contact you regarding your application.

Note: If you experience any difficulties in editing your application please email the intern campaign coordinator with the information/documentation to Intern-Recruitment@health.qld.gov.au and provide your name in the email.

Changing your password

You can change your password at any time.

To do this, **'Login'** to your account, Click **'My Applications'**, then **'Registration Details'** and **'Change Password'**. Remember to click **'Save'** on any changes you make.

The screenshot shows the 'Registration Details' page. At the top right, there is a 'My Applications' menu. Below it, a dropdown menu is open, listing options: 'My Applications', 'My Forms', 'My Emails', 'My Tests', 'My Interviews', and 'Registration Details'. A red box highlights the 'My Applications' menu, and an arrow points to the 'Registration Details' option. On the left side of the page, there is a 'Change Password' link, also highlighted with a red box and an arrow. The main form contains fields for 'Title' (Dr), 'First Name' (UAT2), 'Initial' (empty), and 'Last Name' (RMO3). Below these are fields for 'Your Email Address', 'The State You Reside In' (QLD), and 'Please choose your preferred time zone' (GMT (+10:00) Brisbane). At the bottom left, there is a 'Save' button, highlighted with a red box and an arrow.

Changing your First name or Last name

If you have changed your name due to marital status or other reasons, you need to reflect this in your application.

To do this, **'Login'** to your account, click **'My Applications'**, then **'Registration Details'** and change your **'First Name'** and/or **'Last Name'**.

Remember to click **'Save'** on any changes you make.

Records of emails sent from Queensland Health e-Recruit system

At any stage you can view emails that were sent to you from the Queensland Health e-Recruit system.

To do this, **'Login'** to your account, click on **'My Applications'**, then **'My emails'** and **'View'**.

Note: The Queensland Health e-Recruit system contain the same emails which have been sent to the email address you have registered with. The emails sent by the system will come from email address medrecruit@nga.net.au.

Note: If unable to locate the email from medrecruit@nga.net.au in your inbox please check your junk box of your email.

My Forms

Joint Ticket/Special Consideration/Aboriginal and Torres Strait Islander Intern Allocation Initiative documentation.

Soon after the closing date of the intern applications, an email will be sent to all eligible applicants who have indicated on their application that they are applying for a, joint ticket/special consideration or Aboriginal and Torres Strait Islander Intern Allocation Initiative and have preferenced an oversubscribed hospital. This email will provide instructions on how to upload all [supporting documentation](#) to support your application.

To do this, **‘Login’** to your account, click on **‘My Applications’**, then **‘My forms’**, and **‘Complete Form: Aboriginal and Torres Strait Islander Intern Allocation Initiative/Joint Ticket/Special Consideration Required Documentation’**.

Home Position Status Report My Applications Login Help

Jobs List - Queensland Health

1 - 1 of 1 records

Job Name	Closing Date	Time Remaining	Action
Intern 2026 - UAT 1	21-Feb-2025 05:00 PM (AEST)	8 days	<ul style="list-style-type: none">Start New ApplicationAccess Existing ApplicationPreview Application Form

Home Position Status Report My Applications Logout Help

Jobs List - Queensland Health

1 - 1 of 1 records

Job Name	Closing Date	Time Remaining	Action
Intern 2026 - UAT 1	21-Feb-2025 12:00 AM (MDT)	2 days	<ul style="list-style-type: none">Access Existing ApplicationPreview Application Form

Home Position Status Report My Applications Logout Help

My Forms

1 - 2 of 2 records

JobRef - Job Name	Application Date	Job Status	Form Status	Action
Intern 2026 - UAT 1 - Intern 2026 - UAT 1	09-Feb-2025	Open Until: 20-Feb-2025 06:00 PM (MDT)	Not Started	<ul style="list-style-type: none">Complete Form: Intern Aboriginal and Torres Strait Islander Intern Allocation Initiative / Joint Ticket / Special Consideration Required Documentation

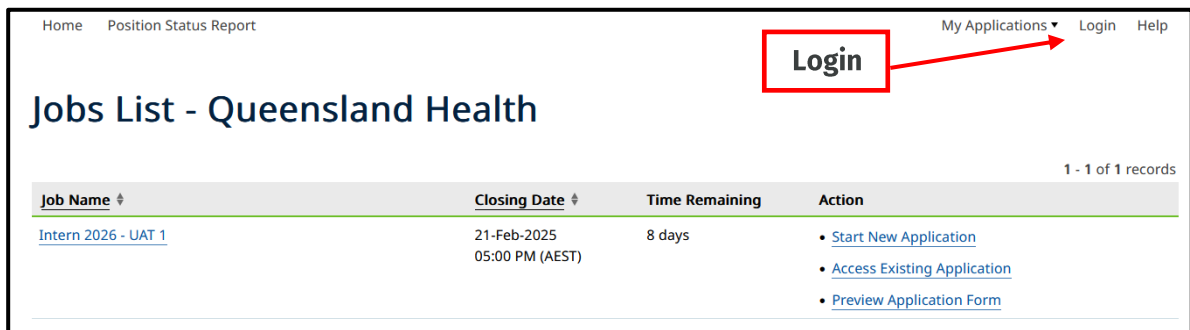
Once you have completed all mandatory uploads, click on **‘Save and Continue’** to ensure your supporting documentation will be attached to your application.

Applicant Group A - Accepting your offer

'Applicant Group A' offer acceptance

To respond to your offer online;

- **'Login'** to your account, click on **'My Applications'** on the right-hand side toolbar, select **'My forms'**, then select **'Complete Form: Applicant Group A Round 1 Offer Acceptance'**
- You will have the option to **'Accept'** or **'Decline'**
- Click **'Save and Continue'** to process your response successfully.

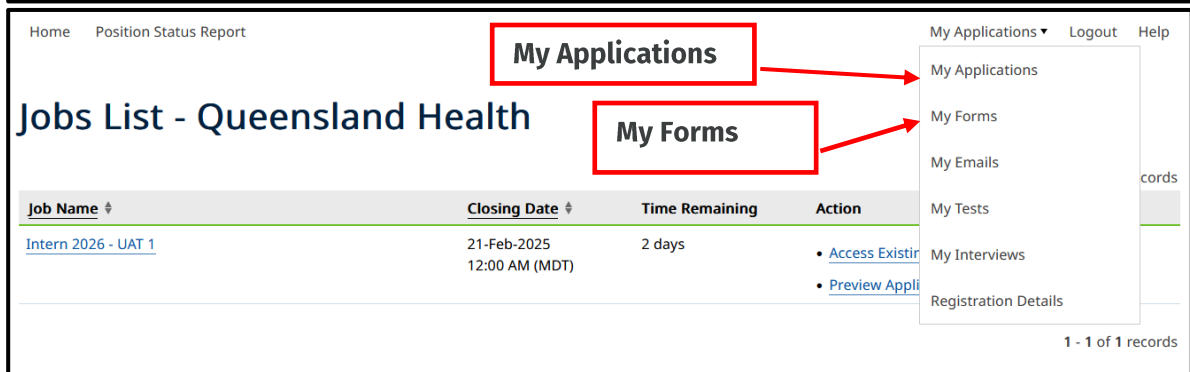


Home Position Status Report My Applications Login Help

Jobs List - Queensland Health

1 - 1 of 1 records

Job Name	Closing Date	Time Remaining	Action
Intern 2026 - UAT 1	21-Feb-2025 05:00 PM (AEST)	8 days	<ul style="list-style-type: none">• Start New Application• Access Existing Application• Preview Application Form



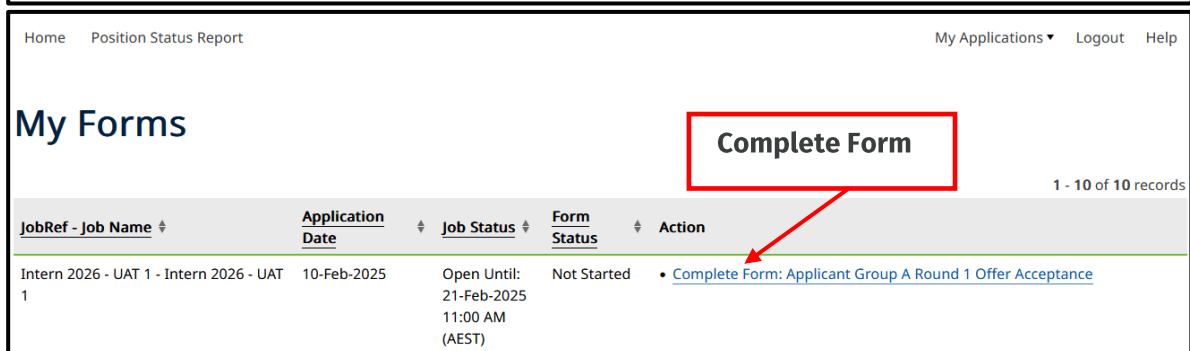
Home Position Status Report My Applications Logout Help

Jobs List - Queensland Health

1 - 1 of 1 records

Job Name	Closing Date	Time Remaining	Action
Intern 2026 - UAT 1	21-Feb-2025 12:00 AM (MDT)	2 days	<ul style="list-style-type: none">• Access Existing Application• Preview Application Form

- My Applications
- My Forms
- My Emails
- My Tests
- My Interviews
- Registration Details



Home Position Status Report My Applications Logout Help

My Forms

1 - 10 of 10 records

JobRef - Job Name	Application Date	Job Status	Form Status	Action
Intern 2026 - UAT 1 - Intern 2026 - UAT 1	10-Feb-2025	Open Until: 21-Feb-2025 11:00 AM (AEST)	Not Started	<ul style="list-style-type: none">• Complete Form: Applicant Group A Round 1 Offer Acceptance

Applicant Group A Round 1 Offer Acceptance

Intern 2026 - UAT 1

1
Offer

Offer

* Denotes a mandatory question

Facility:

Rockhampton Base Hospital

Preference:

01st Preference

Offer Decision (1st Preference Only): *

Accept this offer

Accept or Decline

Decline this offer

Joint Ticket / Special Consideration application:

Not applying for Joint Ticket / Special consideration

Aboriginal and Torres Strait Islander Intern Allocation Initiative application:

Cancel

Save

Save and Continue

Save and Continue

My Forms



Message

- Offer saved successfully

Note: Those who **'Accept'** their offer will be locked into that facility. Those who **'Decline'** will not be considered for any further intern positions in Queensland through the 2026 intern campaign.

Applicant Group B-D Accepting your offer

'Applicant Group B-D' offer acceptance

'Applicant group B-D' who are successful at suitability assessment (received a call or email from a facility with a verbal offer and the candidate has accepted the verbal offer) will receive an email offer from Queensland Health advising how to respond to the offer online and the deadline they need to respond by.

To accept your offer online;

- **'Login'** to your account, click **'My Applications'**, select **'My forms'**, and select **'Complete Form: Intern Offer Acceptance'**.

Home Position Status Report

Login My Applications Login Help

Jobs List - Queensland Health

1 - 1 of 1 records

Job Name	Closing Date	Time Remaining	Action
Intern 2026 - UAT 1	21-Feb-2025 05:00 PM (AEST)	8 days	<ul style="list-style-type: none">• Start New Application• Access Existing Application• Preview Application Form

Home Position Status Report

My Applications My Applications Logout Help

My Forms

Jobs List - Queensland Health

1 - 1 of 1 records

Job Name	Closing Date	Time Remaining	Action
Intern 2026 - UAT 1	21-Feb-2025 12:00 AM (MDT)	2 days	<ul style="list-style-type: none">• Access Existing Application• Preview Application Form

My Forms

Complete Form: Intern Offer Acceptance 1 - 7 of 7 records

JobRef - Job Name	Application Date	Job Status	Form Status	Action
Intern 2026 - UAT 1 - Intern 2026 - UAT 1	10-Feb-2025	Open Until: 21-Feb-2025 06:00 PM (AEST)	Not Started	<ul style="list-style-type: none">• Complete Form: Intern Offer Acceptance

- Click **'Accept'** or **'Decline'**, once you have responded to your offer, click **'Save and Continue'** to process your response successfully.
- Note: Those who **'Decline'** will not be considered for any further intern positions in Queensland through the 2026 intern campaign.

Intern 2026 - UAT 1

1
Offer

Offer

* Denotes a mandatory question

Aboriginal and Torres Strait Islander Intern Allocation Initiative application:

Joint Ticket / Special Consideration application (if applicable):

Facility:

Townsville University Hospital

Preference:

03rd Preference

Accept or Decline

Offer Decision: *

Accept this offer

Decline this offer

Please note, to finalise your submission you must press "save and continue", if "save" only is pressed you must return to this form prior to the closing date and press "save and continue" for this selection to be valid.

Save and Continue

Cancel

Save

Save and Continue

My Forms



Message

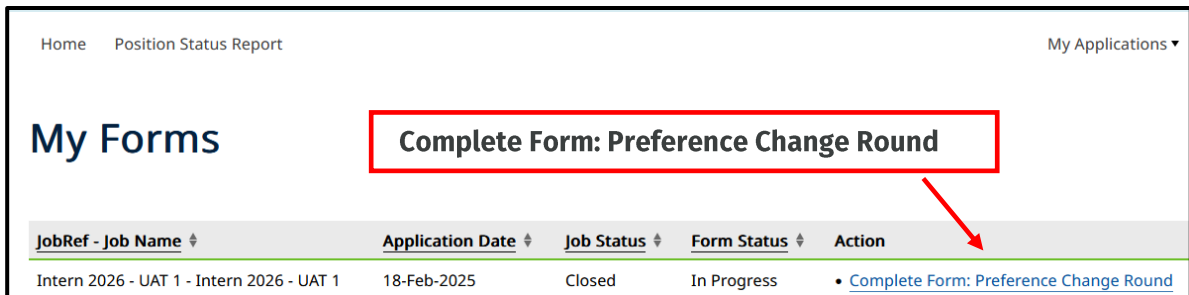
- Offer saved successfully

Applicant Group B-D Preference Change

'Applicant Group B-D' will have the option to re-preference based on intern positions available after the 'Applicant Group A' offers have been finalised.

To re-preference;

- **'Login'** to your account, click on **'My Applications'**, select **'My Forms'** and select **'Complete Form: Preference Change Round'**. You will have the opportunity to re-preference the 20 hospitals as well as the two questions on the preferences page.



Home Position Status Report My Applications ▾

My Forms

Complete Form: Preference Change Round

JobRef - Job Name ▾	Application Date ▾	Job Status ▾	Form Status ▾	Action
Intern 2026 - UAT 1 - Intern 2026 - UAT 1	18-Feb-2025	Closed	In Progress	• Complete Form: Preference Change Round

Note: the preference selections below are an example only.

Complete the form if you wish to by preferencing the hospitals from 1-20 in the order you desire; with 1 being your highest preference and 20 being your lowest preference. All hospitals must be preferenced to proceed with your application. Please check the position status report for where there are remaining vacancies. Hospitals will consider first preferences only in the first instance and 2nd – 20th in the open round of recruitment if they have remaining vacancies. Please ensure you check with the individual hospitals what their suitability assessment processes are.

Applicant Re-preferencing

Intern 2026 - UAT 1

1
Applicant Re-preferencing

Applicant Re-preferencing

* Denotes a mandatory question

Specify the type of internship position you are applying for:

Intern

Please indicate your facility preferences: *

13	▼	Bundaberg Hospital
12	▼	Caboolture Hospital
11	▼	Cairns Hospital
16	▼	Gold Coast Hospital
10	▼	Hervey Bay Hospital
9	▼	Ipswich Hospital

17	▼	Logan Hospital
2	▼	Mackay Base Hospital
15	▼	Mater Health Services
8	▼	Mt Isa Hospital
18	▼	Princess Alexandra Hospital
19	▼	Queen Elizabeth II Jubilee Hospital
7	▼	Redcliffe Hospital
6	▼	Redland Hospital
3	▼	Rockhampton Base Hospital
14	▼	Royal Brisbane and Women's Hospital
5	▼	Sunshine Coast University Hospital
20	▼	The Prince Charles Hospital
4	▼	Toowoomba Hospital
1	▼	Townsville University Hospital

Outline some of your key skills, experiences and/or personal qualities and explain how you might uniquely fulfil the role and contribute to the organisation and its culture (Limit: 250 words): *

What are the clinical experiences you want to pursue in your intern year? e.g. I am interested in paediatrics and would like the opportunity to work with the leaders in the field and obtain the necessary skills to reach my full potential. Experiences in paediatric rotations and research during my internship would also be valuable. (Limit: 250 words) *

Ready to submit changes? *

Yes

By clicking on the 'Save and Continue' button below, you will not have any further opportunity to change your preferences.

Clicking on the 'Save' button will allow you to return to this form and make changes up until the closing date.

Any 'Save' submissions after the preference change closing date will be considered your final preferences

Save Preview and Submit Submit

- Remember to click on **'Save and Continue'** on any changes you make.

Note: Ensure that you are happy with your preference list and your answers to the two questions before you click **'Save and Continue'** because once you click **'Save and Continue'** you will not be able to make changes to your preferences again. If you click **'Save'** you can log back in and change your preferences at any time throughout the 'Preference change round'. If you choose to click **'Save'**, Please ensure that once you have decided on your preference change to log back into your account and **click 'Save and Continue'**. If you don't click **'Save and Continue'** your preference change form will not be submitted.