

## Prevocational trainee transfer guide

### Purpose

This guide applies to current Queensland Rural Generalist Pathway (QRGP) trainee interns requesting to transfer hospitals for their Junior House Officer (JHO) year.

As a general rule, we do not encourage transfer during prevocational training. A trainee submitting a transfer intention does not place any liability or onus on the QRGP team to ensure the transfer occurs.

### Process

1. You must advise the QRGP team in writing of your intention to transfer to another [Rural generalist prevocational training hospital](#), including the reason/s for the transfer. Correspondence should be emailed to [rural\\_generalist@health.qld.gov.au](mailto:rural_generalist@health.qld.gov.au).
2. The transfer intention will be discussed at a QRGP team meeting and you will be provided with further advice.
3. We recommend you confirm the following arrangements with the prospective hospital you wish to transfer to prior to formalising your transfer:
  - position options
  - access to your remaining prevocational training terms - a minimum of 5 weeks (preferably 10 weeks) in emergency medicine, paediatrics, anaesthetics and obstetrics and gynaecology is required by the end of postgraduate year 2 (PGY2)
  - release to attend an allocated Rural generalist trainee workshop in PGY2 (If not, you will be required to access leave to attend).
4. You must formally notify your current hospital of your intention to transfer, subject to the outcome of the RMO Campaign.
5. You must apply for a position at the prospective hospital via the [RMO Campaign](#) (applications usually open in June of the year prior).
6. You must advise the QRGP team and your current hospital of the RMO application outcome.

### Further information

Contact the QRGP team on 1800 680 291 or [rural\\_generalist@health.qld.gov.au](mailto:rural_generalist@health.qld.gov.au)